

Residence Hall Association Constitution

Article I: Name, Purpose, Mission, and Affiliations

Section A: Name

The name of this organization is the Residence Hall Association, hereafter referred to in this document as RHA.

Section B: Purpose

The purpose of RHA shall be:

- 1 To act as a board of people representing the governments of the residential complexes of Truman State University
- 2 To act as a liaison between residents and the Office of Residence Life
- 3 To promote cooperation between the residence halls
- 4 To promote discussion and offer recommendations on Residence Life policies.
- 5 The purpose of this organization shall be to provide recognition for those individuals who have been of outstanding service and who have provided well-balanced input into the advancement of the residence hall system. Furthermore, to honor students who possess a healthy attitude towards university life.

Section C: Mission Statement

Our mission is to unify the Residence Halls by serving as a voice of the students to improve on-campus life.

Section D: Affiliations

- 1 RHA shall be representative of the Truman State University campus located in Kirksville, Missouri.
- 2 RHA shall remain an active affiliated member of the Midwest Affiliate of College and University Residence Halls (MACURH).
- 3 RHA shall act in accordance to all MACURH regional policies and by-laws.
- 4 RHA shall remain an active affiliated member of the National Association of College and University Residence Halls (NACURH).
 - A This shall include a continuing affiliation with MACURH and NACURH Inc.
 - B This shall include a continuing National Residence Hall Honorary (NRHH) affiliation with MACURH and NACURH Inc.
 - C RHA shall act in accordance with all NACURH national policies and by-laws.

Article II: Operational Procedures

Section A: Establishment of Standing Rules

- 1 RHA shall establish a body of standing rules to govern the operation of RHA, RHA Committees, and RHA members in their duties of office and membership.
- 2 The Standing Rules shall be a singular body of rules.
- 3 The Standing Rules may be specific to one position, committee, or activity, but are not limited to such.

Section B: Proposal of Standing Rules

Standing Rules shall be approved in accordance with the following procedure:

- 1 Rules or amendment to rules must be proposed by any member of RHA, the executive board, or any standing committee.
- 2 Proposals must be submitted in writing to the Secretary at least four days before the general body meeting at which it is to be read.
- 3 Proposals must be submitted in writing at a general body meeting and seconded.
- 4 Proposals that are moved and seconded will then begin discussion immediately. When possible, voting may occur directly following the discussion.
- 5 Proposals that have been moved, seconded, and tabled, will then be distributed to every member of RHA before the next general body meeting.
- 6 Proposals will then be introduced during the business portion of the general body meeting, where they must be moved and seconded again.
- 7 Discussion on the proposal will follow standard parliamentary procedure.
- 8 When called to a vote, proposed standing rules or proposed amendments require approval of 2/3 of the voting membership before being accepted.
- 9 Once approved, modifications to the Standing Rules take effect immediately.
- 10 Amendments to the Standing Rules may also be submitted at the first meeting of each semester and approved at the second meeting of each semester with a simple majority vote.

Section C: Constitutionality of Standing Rules

- 1 No Standing Rules established by RHA may supersede this Constitution.
- 2 All Standing Rules may be reviewed at any time by an appropriate committee to ensure that all Standing Rules are in accordance with this Constitution.
- 3 An appropriate committee may recommend to the membership that they nullify any Standing Rule in the Constitution considered unconstitutional.

Section D: Statement of Disillusionment

In the event that RHA ceases to be in existence, the financial and material assets of RHA shall revert to the Hall Councils.

- A The amount of money given to each Hall Council shall be determined by the number of residents in that hall.
- B The Hall Council shall receive the same amount of money per resident living in the hall.

Article III: Membership and Voting

Section A: Voting Membership

- 1 Selection of Voting Members
 - A A residence complex shall be the building or buildings under the administrative oversight of a Hall Director or equivalent.
 - B Members of the Residence Complex executive boards should attend RHA on a regular basis.
 - C The Council Executive Board Members shall be chosen according to the constitution of that Residence Complex.

- D A Student Advisor/Apartment Manager for each hall shall be chosen by the Professional Staff of the Department of Residence Life with approval from their respective hall councils. This position may not be fulfilled by a Community Coordinator.
- 2 Duties of Voting Members
- A On-campus residents in attendance at RHA meetings are able to vote on any and all matters discussed during meetings.
 - B When voting is taking place, it will be expected that all Voting Members will have read all pertinent materials and come to the meeting informed and prepared to vote.
 - C An on-campus resident can serve as a representative of his or her respective Residence Complex by regularly attending RHA meetings.
 - D All Voting Members are expected to participate in at least one standing committee.

Section B: Other Voting Membership

- 1 The President shall have a vote in all circumstances, regardless of whether the body is evenly divided or not.

Section C: Non-voting Membership

- 1 RHA Advisor(s)
 - A A Truman State University faculty or staff member(s), as chosen by Residence Life (ResLife), may serve as an RHA Advisor.
 - B The advisor(s) will have full speaking privileges at meetings of either the general body or of the Executive Board.
 - C The advisor(s) is not allowed to vote on any motion or question.
 - D The advisor(s) is not allowed to introduce motions to RHA.
 - E The advisor(s) will hold final authority over business and legal matters.
 - F The advisor(s) will assist RHA in any manner deemed necessary.
- 2 Student Senate Representative
 - A representative of the Student Senate may serve as the Student Senate Representative.
 - A The representative will have full speaking privileges at meetings of the general body, but not of the Executive Board.
 - B The representative is not allowed to vote on any motion or question.
 - C The representative is allowed to introduce motions to RHA.
 - D The representative shall be chosen by Student Senate, in accordance with their policies.
 - E The representative may not hold a concurrent voting position in RHA.
 - F The appointed Student Senate Representative may vote on motions and questions providing they meet the requirements for normal voting membership as defined by Sections A and B of Article III.
- 3 Members of the MACURH Regional Board of Directors (RBD), the NACURH National Board of Directors (NBD), or National NRHH Board (NNB) hosted by Truman State University
 - A Members of the MACURH RBD and/or NACURH NBD/NNB may attend any meeting of RHA.
 - B Members of the MACURH RBD and/or NACURH NBD/NNB may attend Executive Board meetings at the invitation of the President.

- C Members of the MACURH RBD and/or NACURH NBD/NNB will have full speaking privileges on the floor of general body meetings.
- D Members of the MACURH RBD and/or NACURH NBD/NNB are not allowed to introduce main motions nor questions to the floor of general body meetings.
- E Members of the MACURH RBD and/or NACURH NBD/NNB are not allowed to hold any form of voting membership and may not vote on any main motion nor any question brought to the floor of general body meetings, regardless of whether or not they meet the requirements of voting membership as defined by Sections A and B of Article III.
- F Members of the MACURH RBD and/or NACURH NBD/NNB are not allowed to hold any officer position in RHA during their tenure of regional and/or national office(s).
- G Members of the MACURH RBD and/or NACURH NBD/NNB shall have access to the RHA office in accordance to their duties at the discretion of the RHA Executive Board.
- H Members of the MACURH RBD and/or NACURH NBD/NNB shall serve as a resource to the organization as needed.

Section D: Voting Procedures

- 1 A quorum will consist of a simple majority of the voting membership of RHA.
- 2 Procedures for voting on issues not proscribed in this constitution will be determined in the standing rules.
- 3 An inquiry of quorum may be requested by any voting member of RHA during any point in any meeting.

Article IV: Executive Board

Section A: Members of Executive Board

The Executive Board of RHA shall consist of the following Officers:

- 1 President
- 2 Vice-President for Programming
- 3 Vice-President for Recognition
- 4 Secretary
- 5 Treasurer
- 6 Treasurer-Elect (when applicable)
- 7 National Communications Coordinator (NCC)
- 8 National Communications Coordinator In-Training (NCC-IT) (when applicable)
- 9 Parliamentarian (when applicable)
- 10 Webmaster (when applicable)
- 11 Public Relations & Spirit (when applicable)
- 12 Programming Chair (if separate from the Vice-President; when applicable)
- 13 Residential Affairs Chair (when applicable)
- 14 Advisor(s)

Section B: Duties

The duties of the Executive Board shall be to:

- 1 Hold one Executive Board meeting at least every other week and more if needed.

- 2 Audit the Treasurer's records at the end every fall and spring semester.
- 3 Each member of the Executive Board must staff the RHA office at least 2 hours per each week during the Fall and Spring semester, with exceptions to be declared by the President.
 - A Executive Board members with multiple positions are only bound to staff the RHA office for the first position to which they were elected.
- 4 Compile a continuity report to be submitted at the end of the term of office to the Secretary and the next member elected to the position.
- 5 Return to campus before the start of the Fall Semester as ResLife Prep Crew unless they are employed by ResLife.
- 6 Members of the Executive Board may not hold any other voting membership in RHA, other than their elected office.
- 7 Members of the Executive board holding more than one elected office may have only one vote.
- 8 Each member of the Executive Board must live on campus for their entire term of office.

Section C: Academic Requirements for Officers

- 1 No officer may be on academic probation any semester they serve.
- 2 The Advisor(s) will verify that these requirements are met at the beginning of each semester.
- 3 If these requirements are not met, the officer not meeting these requirements will resign immediately.
 - A An election will take place to fill the vacant position
 - B If the officer resigning wishes to appeal due to exigent circumstances, they may do so within 1 week of resigning to the Ethics and Standards Committee.
 - i If the committee approves the appeal, the officer will retain their position.
 - ii If the committee denies the appeal, there will be a replacement election.
 - C In the event that the officer resigning is the Treasurer or the NCC, the Treasurer-Elect or the NCC-IT will immediately take over if they have been elected. If the Treasurer-Elect or the NCC-IT has not been elected, there will be an election to fill the Treasurer or NCC position. Either the President or someone appointed by the President will be responsible for training the new NCC or Treasurer.
 - D A continuity report must be prepared for the member filling the vacant position by the resigning officer.
 - i It is strongly advised that the resigning officer provide training for the member filling their position.

Article V: Officers' Duties

Section A: President

- 1 Plan and preside over all general body meetings and Executive Board meetings.
- 2 Appoint members to fill officer positions, should they become vacant, until an election can be held.
- 3 Appoint members to fill Committee Chair positions.
- 4 Facilitate communication between university offices and professionals and RHA.
- 5 Shall serve as a resource to all members of RHA and all on-campus residents as needed.
- 6 May not be a Student Advisor or Apartment Manager during their term of office.

- 7 Serve in all regional duties required of the President according to the MACURH Policy Book.

Section B: Chair of Programming

- 1 Oversee committees.
- 2 Attend to all duties of the President in the President's absence.
- 3 Succeed the President should the office of President be vacated for whatever reason, until a new election can be held to replace the President.
- 4 Chair the programming committee of RHA.
- 5 Fulfill the duties of a Committee Chair.
- 6 Serve as the Programming Communications Coordinator (PCC) with all regulations set forth in the MACURH Policy book and the PCC handbook.
- 7 Communicate with MACURH and NACURH.

SECTION C: Vice-President for Recognition

- 1 Oversee committees.
- 2 Attend to all duties of the President in the President and Vice-President for Programming's absence.
- 3 Serves as primary officer for Recognition.
- 4 Chair the recognition committee of RHA.
- 5 Fulfill the duties of a Committee Chair.
- 6 Serve as the NRHH representative at all regional and national functions.
- 7 Communicate with MACURH and NACURH.
- 8 Maintain enrollment NRHH affiliation and chapter enrollment.

Section D: Secretary

- 1 Take accurate minutes of Executive Board meetings and file for public access in the RHA office.
- 2 Take accurate minutes of General Body meetings and distribute to all members within four days of the meeting.
- 3 Compile a membership roster at the beginning of each semester and distribute to all members within two months of the first day of classes.
- 4 Attend to all duties of the Vice-President in the Vice-President's absence.
- 5 Manage the RHA office.
- 6 Manage all general correspondence (that not directed to particular individuals or offices) to and from the organization both traditional and electronic.
- 7 Distribute legislative texts to the general body no less than 4 days prior to the meeting in which it is to be voted upon.

Section E: Treasurer

- 1 Manage all RHA monetary transactions and holdings.
- 2 Facilitate fund-raising efforts.
- 3 Keep the RHA General Body informed of the monetary status of RHA.
- 4 Prepare an annual budget at the beginning of each academic year, which must be approved by 2/3 of the general body within two months of the start of the academic year.

- 5 Ascertain the feasibility of all budget requests before their approval, and inform the general body of such.
- 6 Provide a monthly report on the status of the budget.
- 7 Will give a report each semester to the general body on funds used by the organization.
- 8 Attend to all duties of the Secretary in the Secretary's absence.

Section F: Treasurer Elect

- 1 Assist the treasurer in the attendance of their duties.
- 2 Attend to all duties of the Treasurer in the Treasurer's absence.
- 3 Will become the Treasurer at the expiration of the Treasurer's term of office.
- 4 Elected approximately one semester before the expiration of the Treasurer's term of office.

Section G: National Communications Coordinator (NCC)

- 1 Communicate with MACURH and NACURH.
- 2 Submit monthly reports to the general body on the status of the Truman residence halls to other schools affiliated with MACURH and NACURH.
- 3 Approve and coordinate all conference delegations.
- 4 Comply with all regulations set forth in the MACURH Regional Handbook and the NCC handbook.
- 5 Be a resource for spirit.
- 6 Chair the Conference Delegation Committee.

Section H: National Communications Coordinator in Training (NCC-IT)

- 1 The NCC-IT shall assist the NCC with all duties of the position of NCC.
- 2 Will become the NCC at the expiration of the NCC's term of office.
- 3 Elected approximately one semester before the expiration of the NCC's term of office.

Section I: Parliamentarian

- 1 Chairs the Ethics and Standards Committee
- 2 Maintain a current working knowledge of the operational procedures of RHA.
- 3 Maintain a current working knowledge of parliamentary procedure and Robert's Rules of Order.
- 4 Maintain a speaker's list at general body meetings.
- 5 Act as a reference to the general body in cases or questions of procedure.
- 6 Serves as the Risk Management Contact for the Center for Student Involvement.
- 7 Preside over officer impeachment proceedings.
- 8 May not serve as a member of any standing committee during their term of office.

Section J: Webmaster

- 1 Maintains the RHA website.
- 2 Report relevant information to the general body.
- 3 Maintain all Internet holdings of RHA.
- 4 Shall be selected by the executive board following an application process of the board's choosing.

Section K: Standing Committee Chair(s)

- 1 Committee Chairs shall be elected by the General Body.
- 2 Be responsible for the responsibilities of the assigned committee.
- 3 Hold committee meetings.
- 4 Report on activities of the committee to the general body.

Section L: Ex-officio Officers:

- 1 Ad-Hoc Committee Chairs
 - A Approved by President to chair ad-hoc committees.
 - B Be responsible for the responsibilities of the assigned committee.
 - C Hold committee meetings.
 - D Report on activities of the committee to the general body.
- 2 External Organization Liaisons
 - A Be responsible for communication with the organization they are assigned to.
 - B Report back relevant information to the general body.
- 3 Ex-officio officers are not members of the RHA Executive Board and are not bound to staff the RHA office during their tenure.

Section M: Line of Succession of Presidency

- 1 In the case of a presidential vacancy, the position of President shall remain open for election.
- 2 The Vice President of Programming shall attend to all duties of the President in their absence.
- 3 In the absence of the President and any subsequent officers needed to take the place of the President, the succession of power shall fall to the officers in the order of their listing in Article IV of the Residence Hall Association Revised Constitution.
- 4 Succession of subsequent officer duties left vacant at the fulfillment of Article V Section L of the Residence Hall Association Constitution shall follow the same process as stated in Article V Section L Item 3 of the Residence Hall Association Revised Constitution.

Article VI: Committees

Section A: Establishment of Committees

- 1 RHA shall create standing committees to assist the organization in its activities.
- 2 Committee chairs shall be elected by the general body.
- 3 These committees shall be established by and abide by the Constitution and the Standing Rules of RHA.
- 4 Ad-Hoc committees may be formed at the discretion of the general body, Executive Board, and/or President with the approval of the President and a majority of the general body.

Article VII: National Residence Hall Honorary

Section A: Membership

- 1 Membership capacity may include up to, but not more than, 1% of the total residence hall population for each academic year, or 15 members, whichever is larger. The total 1% membership only includes active membership.
- 2 Once an individual has been inducted as an NRHH member, s(he) is a member for life.

- 3 The minimum requirements for membership shall be:
 - A At least two (2) academic semesters (including the current semester) of on campus living prior to nomination and selection.
 - B Exhibited outstanding leadership and service in the residence hall system.
 - C A cumulative grade point average of at least 3.0 on a 4.0 scale. However, if an individual has a grade point average of a 2.75 to a 2.99, then the executive board and advisor has the ability to accept the applicants application if they feel that the individual has exhibited qualities that are shown by NRHH members such as leadership, caring, dedication, and participation.
- 4 The organization shall consist of four (4) types of membership:
 - A *Active Member* – one who is currently enrolled at the university and living in an on campus community. Active members shall constitute the voting body of the organization and must serve on at least one committee. In the case of temporary leaves from on-campus housing the NRHH member should notify the Chapter president in writing including the duration of the temporary leave.
 - B *Early Alumni Member* – one who is currently enrolled at the university and living on campus but can no longer meet the chapter expectations. These members do not count in the 1% cap, or have voting privileges, and do not have to serve on a committee. The number that will be allowed to be an early alumni will be in accordance with the national policy book.
 - C *Alumni Member* – one who is no longer enrolled at the university due to graduation or transferring institutions. These members do not count in the 1% cap, or have voting privileges, and do not serve on a committee.
 - D *Honorary Member* – one who has demonstrated outstanding support and service to the residence hall students, who does not meet the qualifications for any other chapter membership. The honorary members shall be inducted based on a majority vote of active members, and will not exceed ten percent of the chapter's membership cap. These members do not count in the 1% cap, or have voting privileges, and do not serve on a committee.

Section B: Selection

- 1 The nomination of individuals for this Honorary shall be made by Residence Life Staff members, RHA members, NRHH members, Hall Staff, Hall Senate members, and all others wishing to nominate an individual.
- 2 Nominated individuals shall complete an application focusing on personal contributions to the residence halls, leadership roles, and ways they will be able to contribute to the chapter.
- 3 Selection of chapter members shall be conducted in the following manner:
 - A New members shall be selected by the current NRHH advisor and the designated selection committee.
 - B Selection of new members will be made based on nomination, the successful completion of an application, and the fulfillment of all qualifications.
 - C The membership shall be selected and inducted within the last six weeks of each academic semester.

- 4 The NRHH Advisor(s) for the upcoming academic year shall be appointed by the Director of Residence Life and recognized along with new member inductions.

Section 3: Committees

- 1 NRHH shall establish committees, as it deems necessary, in order to fulfill its purpose. See APPENDIX III of the by-laws.

Article VII: Elections

Section A: Officer Election Timeline

- 1 The month of election may be prescribed by the Standing Rules.
- 2 The President of RHA shall announce to the general body the date of election 28 days prior to the date of election.
- 3 Nominations for each open officer position shall be made one general body meeting before the date of election.
- 4 The Secretary will verify no later than three days prior to the date of election that all candidates meet the requirements for the office they seek.
- 5 If a quorum is not met on the day of election, the election will take place at the next general body meeting where quorum is met.

Section B: Officer Election Procedures

- 1 Only those candidates verified by the Secretary will be eligible to run for an office.
- 2 The election will be conducted by the Parliamentarian.
- 3 Each candidate shall be given the opportunity to speak before the general body as assembled.
- 4 Each verified candidate for President will be given two minutes to speak before the general body.
 - A. Each verified candidate for Executive Board Positions other than President will be given one minute to speak before the general body.
 - B. While a candidate is speaking to the general body, all other candidates for similar positions will be removed from the room.
 - C. After a candidate has spoken or after a candidate's time to speak has elapsed, any person present in the room may question the candidate. This period will last no longer than three minutes unless an extension is moved, seconded, and passed by a majority vote of the general body.
 - D. An executive board member, designated by the President, shall keep the time of speeches and question periods, and will signify to the candidate when they have 10 seconds left.
- 5 The Residence Hall Association Advisor(s) may offer direction or advice when appropriate during elections.
- 6 After all candidates for each office have spoken, the Secretary will distribute one slip of blank paper to each voting member.
 - A No discussion by members will be allowed after the discussion/question period has ended until all ballots have been collected.

- B Each voting member will write the name of the candidate they wish to elect or no confidence on the slip of paper, and then submit the ballot to the Residence Hall Association Advisor(s).
- C A member may abstain from voting by turning in a blank slip of paper.
- D The Advisor(s) will count the ballots when all ballots have been submitted, and will present the Parliamentarian with the name of the candidate have the most votes. The president will then announce the name to the general body.
- E The Advisor(s) may have other non-voting members of RHA assist in counting ballots.
- F In the event therein only one candidate running for an office, the Parliamentarian will ask if any voting member objects to the candidate.
 - i If the Parliamentarian hears any objections, the election must be sent to a written ballot with the option of the sole candidate or no confidence.
 - ii If there are no objections, the sole candidate will win the election by acclamation, and no written ballot is necessary.
- 6 Those candidates not elected will be given the opportunity to run for the next open office, with the order of elections being as offices are listed in Article V of this Constitution.
- 7 If any office does not have an expired term, there will not be elections for that specific office.
- 8 Officers will take office in the manner described in the Standing Rules.

Section C: Approvals for Regional and National Positional Bids

- 1 Individuals wishing to submit positional bids for positions on the MACURH Regional Board of Directors and/or NACURH National Board of Directors must notify the National Communications Coordinator and Advisors and must get approval of the general body of RHA before submitting an intent to bid to either the Regional and/or National Directors, and must be given before submitting any formal written positional bid.
- 2 The candidate may announce their intent to bid at any general body meeting under New Business.
- 3 After announcing their intent to bid, the candidate may speak to the general body, defending their intent to bid.
 - A Time shall be kept by a member designated by the President with a warning being issued within 30 seconds of conclusion.
 - B The candidate may address the body for no more than 20 minutes. This time may be extended by a simple majority vote.
 - C After the candidate has finished speaking, the floor will open for a 5 minute period for questions and answers. This time may be extended by a simple majority vote.
 - D After the period of questions and answers, the candidate will leave the room, and the floor will be open for 5 minutes of debate on the candidate. This time may not be extended.
 - E After debate, the candidate will be brought back into the room and voting will commence by the way deemed most fit by the general body.
 - F If the candidate's intent to bid is approved, a letter will be written in support of the candidate.

- i This letter will be written by the President and signed by the appropriate parties.
 - ii In the case that the President is unable to fulfill this task, this responsibility will be designated to the Vice-President and so on, unless a designated author is selected by the general body.
- G If candidate's intent to bid is not approved, the candidate will not receive a letter of support and the candidate will not be eligible to continue to pursue their bid for the position.

Section D: Election Ethics

- 1 If a newly elected officer was elected in violation of the constitution, but has not taken office yet, they may be removed as Officer-Elect by a complaint signed by two-thirds of the General Body submitted to the Ethics and Standards Committee.
 - A In the case an Officer-Elect is removed, the general body will repeat the election procedures for that office.
 - B The removed candidate may be nominated again for that same office in the election following their removal.
- 2 All candidates and members are expected to act ethically during their tenure according to the Ethical Code of Conduct, as interpreted by the Ethics and Standards Committee, the President, and the Advisor(s) and enforced by the Executive Board.
- 3 If there is only one candidate for an office and they are not elected, it will be treated the same as if they had been removed.

Article VIII: Meetings

Section A: General Body Meetings

- 1 RHA General Body Meetings shall occur once every other full academic week during the Fall and Spring semesters at a time and place determined by the Executive Board at the beginning of the semester.
- 2 RHA General Body Meetings shall be chaired by the President, or in absence of the President, the Vice President for Programming, etc.

Section B: Executive Board Meetings

- 1 The Executive Board shall meet at least every other full academic week prior to the general body meetings at a regular place and time to be determined by the Executive Board at the beginning of the semester.
- 2 The Executive Board meetings shall be chaired by the President, or in absence of the President, the Vice-President for Programming, etc.

Section C: Standing Committee Meetings

- 1 Each standing committee shall meet at least once every other week during the Fall and Spring semesters and report their activities to the general body.
- 2 Committees will meet for at least 15 minutes during each general body meetings.
- 3 Committees are encouraged to hold meetings outside general body meetings.

Section D: Transitional Meeting Period

- 1 Following any election, newly elected Executive Board members shall attend the Executive Board meetings for the rest of the semester if they are available. That shall be considered a transitional period for those positions.

Article IX: Ratification and Amendments

Section A: Ratification of this Constitution

The ratification of this constitution shall require the following procedure:

- 1 The proposed constitution shall be moved for adoption before the general body of RHA at any regularly scheduled general body meeting.
- 2 The motion to adopt must be seconded by any member of RHA. The motion to adopt is then tabled until the next general body meeting with no further discussion at the meeting the original motion was made at.
- 3 The general body of RHA shall be allowed sufficient time to discuss the proposed constitution at the next general body meeting, and may continue the discussion into a special meeting of RHA, should the Executive Board decide to do so.
 - A The President of RHA may close this special meeting at any time should they feel that that is in the best interest of RHA.
 - B The Executive Board may overturn the President's decision to close the meeting with the dissent of 2/3 of the Executive Board.
- 4 After sufficient discussion has been allowed, the question will be called to a vote. The consent of 3/4 of the members of RHA present shall be required to approve this constitution and any future constitutions.
 - A A member for the purposes of constitutional revision is any on-campus resident who has attended at least one-half of the general body meetings during the previous semester.
- 5 Upon approval by RHA, the approved constitution shall be presented to each Hall Senate currently being advised by a Hall Director or equivalent.
 - A Approval of 2/3 of the Senates shall be required to approve the proposed Constitution.
 - B No Senate may amend the constitution. They may choose to approve or reject the Constitution in its entirety.
 - C Upon approval of 2/3 of the Senates, this constitution shall go into a probationary period.
 - D All current officers shall be allowed to serve the remainder of their terms.
- 6 The constitution shall go into full effect during the probationary period if the following actions all occur:
 - A The Center for Student Involvement is presented a copy of the Constitution and approves it in the manner they are accustomed to.
 - B The Director of Residence Life is presented a copy of the Constitution and approves it with a signature.
- 7 If all of the above steps are completed, this constitution shall be considered ratified and in full effect.

Section B: Amending the Constitution

Amendments to this constitution shall require the following procedure:

- 1 The proposed amendment shall be moved for adoption before the general body of RHA at any regularly scheduled general body meeting.
- 2 The proposed amendment must be submitted in writing to the Secretary at least four days before the general body meeting at which it is first-read.
- 3 The motion to amend must be seconded by any member of RHA. The motion to amend is then tabled until the next general body meeting, with no further discussion at the meeting Ithe motion to amend was made at.
- 4 The general body of RHA shall be allowed sufficient time to discuss the proposed amendment at the next general body meeting, and may continue the discussion into a special meeting of RHA, should the Executive Board decide to do so.
 - A The President of RHA may close this special meeting at any time should they feel that that is in the best interest of RHA.
 - B The Executive Board may overturn the President's decision to close the meeting with the dissent of 2/3 of the Executive Board.
- 5 After sufficient discussion has been allowed, the question will be called to a vote. The consent of 3/4 of the members of RHA shall be required to approve the amendment
- 6 Upon approval by RHA, the approved amendment shall be presented to the government of every residence complex.
 - A Approval of 2/3 of the complex governments shall be required to approve the proposed Amendment.
 - B No government may amend the amendment. They may choose to approve or reject the amendment in its entirety.
 - C Upon approval of 2/3 of the complex governments, this amendment shall go into a probationary period.
- 7 The amendment shall go into full effect if during the probationary period the following actions all occur:
 - A The Director of Residence Life is presented a copy of the amendment and approves it by signing it.
- 8 If all of the above steps are completed, this amendment shall be considered ratified and in full effect.
- 9 Motions to suspend the constitution, standing rules, or Robert's Rules of Order will not be entertained without unanimous consent during the amending process.

Section C: Special Circumstance Amendments

- 1 If an amendment needs to be made to the constitution and the general body is not in session for a period of six (6) or more weeks, the RHA Executive Board is allowed to make the amendment(s) necessary only
 - A With a unanimous vote of the Executive Board and
 - B The consent of the Advisors
- 2 When the general body reconvenes the amendment will be brought to their attention and discussed.
- 3 The general body must then decide whether to accept the amendment(s).
- 4 If the amendment(s) is/are accepted they will go into affect immediately

Article X: Standards and Ethics of Proceedings

Section A: The Ethics and Standards Committee

- 1 There shall be a provisional Ethics and Standards Committee of RHA
 - A This committee is to be chaired by the Parliamentarian
 - B The rest of this committee shall be composed of at least two members of the RHA general body in good standing with the organization, appointed by the President with approval of the general body.
- 2 The duties of this committee are as follows:
 - A Ensure that ethical practices are followed in the proceedings of the organization
 - B Ensure that the Constitution and Standing rules are enforced at all organization meetings and functions
 - C Ensure that good election ethics are followed
 - D Overseeing risk management for RHA functions and meetings
 - E Hearing appeals as per Section C of Article IV
 - F Responsible for maintaining a working knowledge of the Student Organization Conduct Code
 - G Responsible for maintaining a working knowledge of the Constitution and Standing Rules of RHA.
- 3 This committee shall serve as needed by the organization.
 - A Participation in this committee does not count towards standing committee participation requirements for attendance.
- 4 Members of the Ethics and Standards Committee may not serve in any officer position during the course of their tenure.

Section B: Risk Management

- 1 The risk management of RHA will be overseen by the Ethics and Standards Committee.
- 2 A risk is defined as any action, statement, or communication that creates, causes or otherwise suggests a hazard to an individual or group.
- 3 At least one member of the Ethics and Standards Committee will be present at all RHA meetings, events, programs, and other functions sponsored by the organization.
- 4 Any actions deemed risky by the Ethics and Standards Committee shall be reported to the Organization Executive Board and Advisors and will be dealt with according to the severity of the action.

Section C: Anti-Hazing Policy

- 1 The Residence Hall Association shall abide by all university anti-hazing regulations as set forth in the Student Organization Conduct Code of Truman State University 8.050.2, "Expectation for Student Organization Conduct Section 14: Abusive Affiliation," in all it's proceedings.
 - A Any and all violations of the aforementioned policies as determined by the Ethics and Standards Committee shall be reported to the organization Executive Board and Advisor(s) and dealt with in accordance with university policy.

Section D: Ethical Code of Conduct

At all times, members of the Residence Hall Association are to adhere to and act in a way according to the RHA Ethical Code of Conduct as follows:

- 1 Members of the Residence Hall Association shall always act with the best interests of all on-campus residents in mind, even when it conflicts with their own interests.

- 2 Members of the Residence Hall Association shall actively communicate with on-campus residents to best be able to voice their concerns to the Residence Hall Association.
- 3 Members of the Residence Hall Association shall be a resource to all on-campus residents and be knowledgeable of campus policy and the proceedings of the Residence Hall Association.
- 4 Members of the Residence Hall Association shall conduct themselves in an ethical manner, showing impartiality, conscientious thought, and integrity of office during their interactions within the organization.
- 5 Members of the Residence Hall Association shall act with civility and professionalism during all proceedings of the organization.
- 6 Members of the Residence Hall Association shall not intentionally interfere with election practices by interfering with the accurate counting of votes, entertaining slander or libel on the floor of the general body or executive board meetings, or by intentionally interfering with a candidate's ability to run for elected office.
- 7 Members of the Residence Hall Association shall not intentionally misrepresent any action, decision, office, member, committee, or activity of the Residence Hall Association to any other person including, but not limited to other members of the organization; members of other organizations; university faculty, staff or officials; members of the Kirksville community; the media, including any substituent of the Truman Media Network or other on-campus media as well as any entity of off-campus media; students-at-large; or members of the on-campus community.
- 8 Members of the Residence Hall Association shall exercise confidentiality when appropriate. This includes, but is not limited to matters of closed sessions of the organization or its committees, private conversations, and other communication made in confidence.

All members of the Residence Hall Association have the right to the following actions:

- 1 Members of the Residence Hall Association may voice their opinions to other people or entities with the stipulation that it is clearly stated that the opinion is their own and not the opinion of the organization.
- 2 Members of the Residence Hall Association may voice their opinions to their constituents on any issue presented on the floors of the general body or the Executive Board.
- 3 Members of the Residence Hall Association may petition for an appeal of any charges of ethical violations against the Ethical Code of Conduct.